

**Crystal Ridge HOA Virtual Board Meeting Minutes
Wednesday, April 1, 2020**

Email: board@crystalridgehoa.org

Website: www.crystalridgehoa.org

**DUE TO THE CORONAVIRUS PANDEMIC,
THE BOARD MEETING WAS HELD VIA ZOOM**

Board Members Attending:

Mark Crawford, Peggy Kloes, Fred Herber, Emory Gearhart

Vista Representative:

Jenny Ross

Homeowners Attending: Mark Noll, Chris Richardson

Proceedings:

1. Call to order and Board Member quorum established - 4 of 7 members present.

2. Minutes: The minutes of the January 22, 2020, Annual Meeting were approved via email and posted to the website; **VOTE 6 YES; 0 NO.**

3. Nominations for Officers:

Mark Crawford asked if any current Board member would like to serve as an officer and if any of the current officers would prefer another position. All current officers agreed to be nominated and to serve in their current positions until the Annual Meeting in January, 2021:

President - Mark Crawford

Vice President - Fred Herber

Secretary - Peggy Kloes

Treasurer - Emory Gearhart

Fred Herber moved that the slate of officers be nominated.

Mark Crawford seconded.

The slate of officers was approved; VOTE 4 YES; 0 NO

4. Financial Report/Vista Management:

Reconciliation Report: **Balance** as of December 31, 2019 - **\$73,863.82**

Current delinquencies: **\$28,048.69**

The Board agreed to waive late fees for 2020 if delinquent accounts are paid in full by October 1, 2020. It was also agreed to waive fines until October. Jenny will draft a letter to delinquent homeowners offering a 6 month payment plan with waiver of late fees to be mailed by May 22, 2020.

- 5. Audit Report:** Audits for the years 2018 and 2019 were completed by Joseph Vandal, CPA, PS. In his report, Mr. Vandal stated that “In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Crystal Ridge Homeowners’ Association of Puyallup. . . . and the results of its operations and its cash flows for year then ended in conformity with accounting principles generally accepted in the United States of America.”

Audits will be posted to CR HOA website.

6. Landscape report:

50 trees have been replanted. A variety of trees were approved by the City for planting. Included in the list of approved trees are red maples, vine maples, and small ornamental evergreens. The new “street rules” from the City require 25% - 50% of new trees must be evergreen.

Olympic Landscaping will begin weed and moss control and hard edging. Jenny will drive through on Monday listing essential maintenance. Jenny will also clarify Olympic’s plan for social distancing among employees.

7. Committees:

We still need new volunteers to serve on the following committees:

Security Committee - Block Watch
Rules and Regulations
Architectural Control (ACC)
Nominating

Approved - April 1, 2020, Virtual Board Meeting Minutes

Welcome

Play Lot Maintenance

CRD Entrance Monument Design (The monument committee will ask for volunteers once the City has bids for the intersection construction. Fred H. will contact Ted regarding the status of the proposed project.)

Meeting adjourned at 8:25 PM